

**LEBANON COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING
MINUTES
November 16, 2017 - 6:00 PM
Santiam Travel Station – 750 S. 3rd Street, Lebanon, Oregon 97355**

A regular School Board Meeting was held at the Santiam Travel Station on November 16, 2017. Those present included:

Nick Brooks, Director	Rob Hess, Superintendent
Russ McUne, Director	Bo Yates, Assistant Superintendent
Tom Oliver, Director	Jennifer Meckley, Director of Human Resources
	Linda Darling, Director of Business
	Jastyn Shilts, LHS Student Body Representative

Directors Mike Martin and Richard Borden were absent. Minutes recorded by Nicole Hundley, Executive Secretary.

GOOD NEWS/COMMUNITY COMMUNICATIONS

1. Pioneer School Presentation

Tonya Cairo discussed Pioneer School's Behavior RTI SMART Goal. Pioneer has a dedicated team that meets weekly to review data and referrals. They look at discipline referrals as a tool for communicating student needs to other support resources, such as medical, counseling, parents, etc. She reviewed the different strategies and action plan the school is using to reach their behavior RTI goal. Tonya Cairo introduced Counselor Kelly Tedeschi who discussed the need for comprehensive counseling and how the school has trauma-informed teaching as a part of professional development. For preventative care, Kelly Tedeschi teaches a social-emotional lesson in each classroom while Tonya Cairo takes the classroom teacher for observation of another teacher in the building. Tonya Cairo also reviewed the school's attendance goal, including their current data and incentives/celebrations. She also reviewed the school's AVID goal and focus for 2017-2018. Pioneer School hosted an AVID Showcase in October, with 30 visitors from around the state. AVID Student Ambassadors provided their perspectives to the Board.

2. Pipeline Presentation

Janet Steele, Kathleen Magnuson and Jim Merryman discussed the Pipeline Program, a partnership between LBCC, the Albany Chamber of Commerce, and the LBL ESD school districts. The Ford Family Foundation has provided funding to allow the Pipeline to further expand into East Linn County. They discussed how the Pipeline originated from a disconnect between area businesses and industry and the school districts. The program has now resulted in increased CTE offerings at LBCC and high job placement rates after students complete those programs. They have been the driver behind the new employability scores. They provide classroom visits, business tours and field trips, LBCC tours, and much more. Discussion ensued regarding keeping staff aware of the Pipeline goals and offerings. The Board was very positive about the program.

3. Lebanon Community Schools Foundation Mini-Grants

Rob Hess reported that 23 of the 37 mini-grant applications were chosen for funding for a total of \$10,000. Interest has grown in this program and he would like to be able to fund more projects in the future. He is hoping to have presentations in the Spring from some of the funded grants. Nick Brooks asked and Rob Hess explained that we were able to find alternate funding for a few of the projects, such as the music programs and the band programs at Hamilton Creek and Lacombe.

AUDIENCE COMMENTS

Chair Tom Oliver welcomed audience comments.

Wyatt King discussed the trans-load facility project. He said it would be a great opportunity for the City and would make Lebanon attractive to the manufacturing industry. He suggested that the Board or School District write a letter of support.

Wyatt King also discussed the trees in the back corner of the Cascades School property. He noted that they are a safety concern for the neighborhood because of homeless traffic, drug use, and as a pathway for crime and truancy. He hoped the District would consider helping with a good fence or harvesting the trees.

Theresa Peltier discussed the public comment procedure and noted that she felt more would attend the meeting if they felt their question could be addressed at the time when possible. She also inquired about half-day Wednesdays and noted that the community does not understand the purpose and does not like the shortened day. She also spoke in favor of the Pipeline presentation and was supportive of vocational training. However, she was worried that it could become two separate paths, vocational training or college bound, and potentially limit our students by forcing paths.

Tom Oliver noted that addressing comments in the meeting is sometimes not possible due to time or the complication of the matter. He also noted that Ms. Peltier's concerns on the vocational training are a part of the overall conversation in regards to the potential charter school. Rob Hess discussed how the early release Wednesdays are to provide professional learning opportunities for our staff. He noted that across the world, most teachers spend far more time in professional development than we allot for in the United States. The calendar committee meets annually to review not only school days but also the early release days.

Nick Bottger discussed the trees in the back corner of the Cascades School property. There have been 53 police phone calls to Cascades School for incidents of criminal activity. He noted how the neighbors try to protect the school when class is not in session by making calls and reporting criminal activity. He discussed a fence or removal of the trees.

Tom Oliver noted that someone from the District would be in touch about the tree situation. Nick Brooks expressed interest in harvesting the trees.

GENERAL BUSINESS

1. Policies

a. Action: Adopt Revised Board Policies on First Reading

The following policies were presented with revisions according to recommendations from OSBA based on various law changes as outlined in the enclosure: EBBB: Injury/Illness Reports; JHF: Student Safety (for Board consideration); GBEB: Communicable Disease – Staff (new); GBEB-AR: Communicable Disease – Staff (new); JHCC: Communicable Disease – Students; JHCC-AR: Procedures for Dealing with Students Having HIV, AIDS or HBV (delete); JHCC-AR: Communicable Disease – Students (new); GBEDA: Drug and Alcohol Testing – Transportation Personnel; GBEDA-AR: Drug and Alcohol Testing – Transportation Personnel; GCA: License Requirements; GCDA/GDDA: Criminal Records Check and Fingerprinting (rewritten); GCDA/GDDA-AR: Criminal Records Check and Fingerprinting; IICC: Volunteers; IICC-AR: Volunteers (delete); JEA: Compulsory Attendance; JHCD: Nonprescription Medication (delete); JHCDA: Prescription Medication (delete); JHCD/JHCDA: Medications (new); JHCD/JHCDA-AR: Medications; JHFE/KN-AR: Child Abuse Investigations Conducted on School Premises (delete); JHFE-AR(2): Abuse of a Child Investigations Conducted on District

Premises (new); KN-AR: Relations with Law Enforcement Agencies; and KN-AR(2): Investigations Conducted on District Premises.

Discussion ensued regarding JHF: Student Safety. Jennifer Meckley explained that the OSBA's sample policy is well aligned with our current practices and procedures. Nick Brooks asked for some samples of safety plans before the Board decided to move forward with the policy or not. Russ McUne discussed the need for clarification to be added to policy GBEB-AR: Communicable Diseases to state that the District will coordinate with and ask for guidance from the local health department before sending employees home. Russ McUne asked if the other agencies impacted by the changes to JHFE-AR: Abuse of a Child Investigations Conducted on District Premises knew about the new form. Jennifer Meckley explained that this change was driven by DHS not wanting to sign the previous form, but she will let them know of the changes.

Russ McUne made a motion to approve the policies on first reading as presented with the noted change to GBEB-AR: Communicable Diseases and excluding JHF: Student Safety. Nick Brooks seconded the motion. The motion carried by majority.

2. Discussion: CET Ad Hoc Committee Update

Linda Darling reported that the Committee wanted to review information on applications from the Lebanon area for fee waivers, but the City could not provide it. They reviewed data on poverty, mobility, wages, and the amount of students moving in/out of the District, along with the square footage of District buildings. For Linn County only, the District would have brought in \$99,000 in revenue for the last 12 month period if the construction excise tax had been in place. Linda Darling explained that the Committee is now reaching out to neighboring towns with a standard house scenario to see what their SDC fees would be in order to compare if Lebanon would be high or comparable. Nick Brooks added that the Committee is researching whether or not the construction excise tax would deter people from moving to Lebanon.

3. Action: OSBA Elections Ballot

The Board reviewed the supporting information provided with the ballot. Tom Oliver noted that the Resolution 1 to reorganize the OSBA as a non-profit corporation and adopt the proposed 2017 by-laws was a housekeeping item to ensure the OSBA is legally recognized. Russ McUne felt that supporting Terry Deacon since he was local to our District and currently on the LBL ESD Board was the most appropriate, even though he felt that Sami Al-AbdRubbuh was also an excellent candidate. Nick Brooks made a motion to vote for Terry Deacon for Board of Directors Position 10, David Dowrie for LPB Position 10, and to approve the Resolution 1. Russ McUne seconded the motion. The motion carried by majority.

4. Report: 2020 Vision Reflection

Rob Hess presented the next five reflections of the original 25 focus areas of the 2020 Vision. This includes evidence of progress towards the goal in the last seven years and some suggestions for the District's next steps in that area. Rob Hess noted that three of the five are relevant to the District's current discussion on CTE or a trades academy. Discussion ensued. Tom Oliver noted that the employability score was discussed at OSBA and he felt we would see more districts adopting this method. Nick Brooks asked and Rob Hess explained that he wrote the evidence and next steps with input from leaders in those areas around the District.

5. Discussion: Comparable District Data

Linda Darling reviewed comparable revenue data from the District to other districts of similar size and also our LBL ESD group. She reviewed the average ADMr, General Fund revenue sources, and if the district has CET and the collection amount. Discussion ensued regarding Hood River's bond. Rob Hess noted that all the districts that went out for a bond this year passed except for Central Linn. Tom Oliver noted that the comparison to peers is helpful for understanding how the District operates.

6. Action: Approve Resolution for Supplemental District Transportation Plan (Bus Stop)

Resolution 1718-03 was presented to identify a hazardous student walking zone near Seven Oak Middle School and to allow the District to pursue a Supplemental Transportation Plan to allow for a bus stop in the South Main Road/Crowfoot Road neighborhood, even though it is within the legal walk zone of the school. Russ McUne made a motion to approve the resolution as presented. Nick Brooks seconded the motion. The motion passed by majority.

7. Report: SBAC Effect Size

Rob Hess presented on the effect size measurement the District uses to track individual student growth on the SBAC test compared by school, grade level and subject matter. He noted that the SBAC test measures college readiness and is a rigor level score. Discussion ensued regarding class size and mobility. Through the SBAC tracking we are able to tell that 25% of our student population is mobile. Rob Hess noted that the SBAC tracking helps us see patterns and set goals for the District and schools. Discussion ensued regarding self-contained 6th grade performance compared to Seven Oak. Rob Hess discussed how the rigor of the SBAC helps prepare students for tests like the SAT and it allows students to see if they are on track for the rigor of college programs. He noted that statewide about 1/3 of students pass the SBAC in math, and we also see that at Oregon State University students drop out because of math, so at the K-12 level we need to increase rigor to prepare our students for college-level math. The SBAC requires critical thinking, unlike the previous OAKES test. Nick Brooks asked when the District would be concerned about SBAC scores, and Rob Hess noted that every year and within the year schools and principals are making changes based on the data. Seven Oak has made concentrated interventions based on their data and will do follow ups to see what is working. Russ McUne asked how the SBAC scores correlate to grades, and Rob Hess discussed how frequently we see behavior tied to grades and the employability score will help us separate that. Tom Oliver discussed how in Ashland they have separated their “soft skills” from grades and see a clear correlation to SBAC on their core knowledge.

Rob Hess also discussed how he would like to work on secondary grading guidelines or policy to ensure we are consistent across all departments, possibly through a committee. Discussion ensued regarding consistency, graduation rate improvement, standardization and accountability.

8. Discussion: Linn County Trades Academy

Rob Hess presented a draft executive summary on the vision for a CTE focused charter school in Linn County. He was seeking feedback from the Board on the concept and direction. Discussion ensued regarding making sure it is not an either/or philosophy so that students are able to pursue both CTE and college-prep courses. Nick Brooks discussed the importance of keeping it as a part of the LHS community and suggested the need for a comprehensive CTE plan for LHS and then seeing if a trades academy fits in that plan. Rob Hess discussed the Salem Trades Academy which has a warehouse building that allows their high school students to spend half of their school day in a CTE focus class or program. Bo Yates discussed the high cost of CTE programs and the need to ensure we can sustain them. Russ McUne was in favor of continuing to look at how to increase the District’s emphasis and support for CTE and make it stronger. Tom Oliver noted the financial advantage of moving on to a planning grant offered that would give us financing for exploring options like this. The group decided on creating a future ad hoc committee that Rob Hess would chair and Nick Brooks would also serve on to further explore ways to incorporate increased CTE in Lebanon. The committee would partner with the Pipeline as well. Tom Oliver noted that there is a lot of community support and interest in this area right now.

DEPARTMENT REPORTS

1. Finance

a. Report

There were no questions on the financial report.

b. Action: Governmental Accounting Standards Board (GASB) 75 Implementation

Currently, the District receives an unmodified opinion for its audit. To comply with GASB 75 and continue to receive an unmodified opinion, the District would need to obtain an actuarial report to review all postemployment benefits (retirees healthcare insurance); otherwise we would receive a qualified opinion on governmental activities. The actuarial report would cost between \$10,000 and \$15,000 annually. Linda Darling reported that there are very few retirees with postemployment benefits, and currently our liability would end in 2027 but there is no way to know if more will join before then. Discussion ensued regarding how comfortable the Board was with the footnote and the impact to the District if we were to go out for a levy. Tom Oliver asked and Linda Darling noted that anecdotally other districts are all doing different things based on their own circumstances. Russ McUne motioned to accept the qualified opinion because of not obtaining an actuarial statement in order to comply with GASB 75. Nick Brooks seconded the motion. The motion carried by majority.

c. Discussion: Budget Committee Application Timeline

Linda Darling reported that the District had no applicants for the Budget Committee. She suggested posting again and interviewing at the December meeting because there is a budget workshop at the January meeting. The Board agreed.

d. Discussion: RFP for Legal Services (Timeline and Board Involvement)

Linda Darling presented a proposed timeline for the RFP process for legal services. The Board agreed to the timeline.

2. Operations

Bo Yates thanked the Board members and administrators that helped serve food at schools for the Thanksgiving meals today. He discussed the propane buses and a Volkswagen grant. He discussed a recent LBL ESD visit to our technology department for a presentation and how impressed they were with our team's efficiency. He noted that he would be looking into the Cascades trees situation.

3. Human Resources

Jennifer Meckley asked the Board to provide her a list of any data reports they would like to see from Human Resources. She also discussed the Welcome Center progress and community partnerships. The more efficient we are in providing services and coordinating resources with the community, the greater chance our students at risk will have to succeed.

COMMUNICATION

1. Board

Russ McUne and Nick Brooks discussed how much they enjoyed serving lunch for the holiday meal today.

2. Superintendent

Rob Hess discussed a recent event to honor what Samaritan Health does for our community and all the connections it takes to be successful. He also discussed the OSBA conference and connections he made with the Salem CTE Center and potential internships for students.

3. LHS Student Body Representative

Jastyn Shilts discussed scholarships available in the College and Career Center, leadership posters about leaving a memorable message, and working with Counselor Moira Golub on ways to make LHS a more welcoming and positive school. She also discussed tutoring that is available in the College and Career Center.

CONSENT AGENDA

1. Action: Approve October 12, 2017 Board Minutes

2. Action: Approve Hiring

- a) Tim Rowley – Math Teacher, Lebanon High School (Temporary 2017-2018 School Year)
- b) Lana Abbott – Spanish Teacher, Lebanon High School (Temporary until December 29, 2017)
- c) Skyler Bascom – Counselor, Lebanon High School

Russ McUne made a motion to approve the minutes for October 12, 2017. Nick Brooks seconded the motion. The motion carried by majority.

Russ McUne made a motion to approve the hiring of listed new staff. Nick Brooks seconded the motion. The motion carried by majority.

AUDIENCE COMMENTS

Chair Tom Oliver welcomed audience comments.

Theresa Peltier spoke highly of Superintendent Rob Hess' work. She was grateful that the Board listened to her previous concerns about the trades academy and strongly encouraged the partnership with the Pipeline program. She also supported standardized grading.

The Board decided to meet at the Travel Station again in December.

ADJOURN

The meeting adjourned at 9:30 PM.

Tom Oliver, Board Chair

Rob Hess, Superintendent