



Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

MEETING MINUTES

<p>BOARD MEMBERS PRESENT: Tom Oliver, Chair Richard Borden Mike Martin Tammy Schilling</p>	<p>EXECUTIVE STAFF PRESENT: Bo Yates, Superintendent Jennifer Meckley, Assistant Superintendent Tami Volz, Director of School Improvement Rachel Cannon, Director of Alternative Education William Lewis, Business Director</p>
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The meeting minutes were recorded by Executive Secretary Ruth Hopkins.

1. WELCOME AND CALL TO ORDER

Chair Tom Oliver called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

2. AUDIENCE COMMENTS / LHS BASKETBALL COURT PUBLIC COMMENTS

Audience member Bonita Randklev came forward to share her support for naming the LHS basketball court after Dave Winters. She shared that he had been her teaching partner for most of her career at the high school. She felt that he was a great mentor to his peers and that it would be an honor to have the gym named after him.

Randklev further shared her concerns regarding the Student Success Act. She wanted to address the needs of the most vulnerable students in the district and shared her concerns about the district authentically engaging with parents of students. She indicated that it needed to out in the community for input. She also felt that rather than adding a TOSA position, more should go into the SEL learning program and maybe adding a licensed librarian for the district. She would like the district to go out and get more feedback from the community.

3. STAR

School Improvement Director Tami Volz shared math and reading STAR data. She reviewed the documents that were made a part of the information provided to the Board and is available online in the board packet. The information compares fall data to winter data and notes the change in scores. It indicates the students who are at benchmark, the students expected to pass state proficiency and the student grown percentile.

Superintendent Yates added that the leadership team had looked at the Student Growth Percentile, or SGP, and then drilled that down to individual classrooms to see which teachers were getting good results and which teachers were needing support.

Tami Volz indicated that the district is consistently looking at district data against the state data.

There was a discussion held around the data and the different numbers that was provided.

Member Tammy Schilling then asked for a step further. She asked what the biggest surprise was and what the next step was for administration. Tami Volz answered that they will look for gaps in the data and where to drill down. She said that they were pleased overall with what they saw.

Superintendent Yates added that it helps the conversations with building administration in that they are able to drill down to the grade level to see what is working in their buildings. He also shared the data for kindergarten readiness that was included in the board information and is available online to review. The data showed the whole state and compared different schools in Linn County.

There was a discussion around the kindergarten data that was presented.

4. ATTENDANCE AND BEHAVIOR UPDATE

Superintendent Yates then reviewed the attendance and behavior data for the district. He broke the data down to the number of students that are involved with the referrals. He also shared the attendance data and that it indicated all schools were down 1.5%. The numbers are better than what they have been.

Member Richard Borden asked if all schools used the same definition for referrals. Superintendent Yates said that Rachel Cannon had looked at that when she first came on board as the director of alternative education and made sure it was consistent across the district.

Chair Tom Oliver also expressed that this may be an area for SSA money to invest.

5. ALTERNATIVE EDUCATION UPDATE

Director of Alternative Education Rachel Cannon reviewed the information that was provided to the Board and was included in the information that is available online regarding the Response to Intervention, or RTI, process. She indicated that if the process is implemented successfully and with fidelity, then 80% of students should be successful with Tier 1, or green zone, interventions. If that doesn't work, then teachers go to their PLC teams and Tier 2, or yellow zone. Once a student is in the yellow zone, the team will create a plan for support for the student. If after 4 to 6 weeks, that student is still struggling, then they will go to a Tier 3, which will include more supports that are outside of the building. Sometimes they go to a district level support, which would be red zone, where they are taken out of the building and placed in an alternative setting for more intensive supports for behaviors.

Rachel then reviewed the different types of interventions and walked the board through all of the levels and what each one entails. The interventions are for both behaviors and academics. They are the same levels: green, yellow and red for both of them.

There was a discussion held around the RTI process.

6. NAMING OF THE LHS BASKETBALL COURT

Public comment has been positive regarding the naming of the LHS Basketball Court after Dave Winters. There have not been any negative comments regarding this that were brought forward to the Board.

Upon motion made by Member Mike Martin, duly seconded by Member Richard Borden, the board voted unanimously to approve the naming of the Lebanon High School basketball court in honor of Lebanon High School basketball coach and teacher, Dave Winters.

7. PERSONAL SERVICES CONTRACT FOR AUDITORS

Business Director William Lewis, III, notified the Board that the firm that has provided auditing services to the district, Accuity, LLC, notified the district on January 17, 2020 that they are discontinuing our auditing contract as of June 2020. Therefore, he is recommending Pauly Rogers for the district auditing firm moving forward. He has put a personal services contract before the board for the 2019-20 fiscal year.

Chair Tom Oliver asked what the annual contract amount was and William Lewis indicated it was \$35,000, which is a \$15,000 increase over our current contract. Chair Oliver also asked about going through the RFP process, which William Lewis indicated that timing was a big issue for going through the RFP process. Chair Oliver would like to cast a wide net and be as transparent as possible for the process.

William Lewis said with the current work load, that doing an RFP would be a challenge for this year. He said we could do a one-year contract, which would not be ideal, but then we could do an RFP at a later date.

Member Mike Martin added that he would be comfortable with that, as Pauly Rogers was the previous district auditor before Accuity. Lewis indicated that most districts in the state use Pauly Rogers.

Chair Oliver said that he would like to have a one-year contract with them, then go through a formal RFP process for a new auditor. We might end up with the same company, but he would like to go through the process and open it up to other firms.

Upon motion made by Member Richard Borden, duly seconded by Member Tammy Schilling, the Board voted unanimously to approve a one-year contract with Pauly Rogers for auditing services.

Chair Oliver added that he would like to be a part of the RFP process when it comes up.

8. SIA APPLICATION

Assistant Superintendent Jennifer Meckley shared about the Student Investment Act application. She thought we would be ready for a vote, but we are not there yet and this will be informational only. She shared about the engagement process and that there was a lot of a data to go through from the community forums, focus groups, surveys and feedback. There is a staff member who is currently working on coding the data that will go into the application. The intent is for the funding to be for the most vulnerable populations, and for students to get more face-to-face contact.

There was a discussion around the data that was included in the Board packet and is available online.

She indicated that this was the first draft of the SIA application. The district is looking for more engagement and more feedback, and then will continue working on the application.

There was a discussion around Measure 98 money and the plan for spending it as well. Superintendent Yates shared that we started with data, not with what people felt they wanted. He looked at the resources and what people felt the need was. He looked at special education students and what we were getting from the state for them. They looked at all of the students and weighted them with what we would like for extra support. The focus was at the high school for Measure 98 resources.

He added that there have been a lot of things they have learned through the process and a lot of time put into it. For everything that goes into the plan, they want to make sure it is something that can be executed. Special education is one area where we need to have increased academic improvement. Superintendent Yates felt it was reassuring that what the state wanted, the district has already started looking at.

Assistant Superintendent Meckley shared the growth targets and the accountability piece for the SSA money.

There was a discussion held around the performance growth targets.

The SIA application will be before the board for a vote at the March board meeting.

9. CONSENT AGENDA:

A. January 9, 2020 Minutes

Upon motion made by Member Richard Borden, duly seconded by Member Mike Martin, the Board voted unanimously to approve the January 9, 2020 Board meeting minutes as presented.

B. Hiring

Upon motion made by Member Mike Martin, duly seconded by Member Tammy Schilling, the Board voted unanimously to approve the hiring of Bart Baldwin, Evan Albrethsen, Ross Dilts, Kayla Marshall, and Dylan Taylor as presented.

C. Policies – First Reading

The Board approved the following policies be moved from first reading to second reading: BBF, BDDG, EDACB, EEF, GBA, GBEDA, GBEDA-AR, JEA, JEC, JGE and LBE-AR.

D. Policies – Second Reading

As follow up regarding the complaint policy, Assistant Superintendent Meckley indicated that she has contacted the charter school and they do not want our Board to hear their appeals.

Upon motion made by Member Tammy Schilling, duly seconded by Member Richard Borden, the Board voted unanimously to approve policies AC-AR, KL, KL-AR(1) and KL-AR(2) as presented on second reading.

10. APPOINTMENT TO FILL ZONE 5 VACANCY

Per board policy BBE, an applicant to fill a board vacancy must reside within the zone from which the vacancy has occurred. Todd Gestrin came forward as the only applicant to fill the vacancy that resided within Zone 5. He shared a brief background of his experience with the Board, which includes prior service on the Lebanon School Board and the budget board. He has retired from working 30 years as a banker. He has lived in Lebanon all of his life and has served on various boards and positions throughout the community.

Upon motion made by Member Richard Borden, duly seconded by Member Mike Martin, the Board voted unanimously to approve Todd Gestrin filling the Zone 5 vacancy, the term of which will end on June 30, 2021.

Member Todd Gestrin read the Oath of Office into the record, and signed in agreement to.

11. ELECTION OF VICE CHAIR

Member Richard Borden made a motion to elect Mike Martin as the Board Vice Chair for the remainder of the 2019-20 school year. Member Tammy Schilling seconded the motion. The motion carried unanimously, with Mike Martin abstaining.

12. DEPARTMENT REPORTS

A. Operations

There was no report for operations.

B. Human Resources

There was no report for human resources.

C. Finance

William Lewis provided data regarding the construction excise tax. It is a systems development charge that will be on square footage and is locally determined. The tax can be on old and new square footage. The maximum is \$1.35 for residential and \$.65 for non-residential. It is paid by the person undertaking the construction at the time the permit is issued and is a one-time tax at permit. There are some exemptions such as private schools, public buildings, HUD housing, hospitals, churches, ag buildings and senior care facilities.

The intent of the excise tax would be for brand new construction to help the district absorb the impact of new families coming in to the district with new construction. Existing facilities have already been paying property taxes into the community.

There was a discussion of whether or not the construction excise tax should be added to new construction only or for remodels as well.

William Lewis provided a conservative estimate of \$200,000 in revenue that the CET would provide. He talked about several points regarding what the City and he discussed. He will need to work with the City to develop the IGA, which is the official document.

Chair Oliver indicated that the money from the tax would go into a building maintenance fund. He shared that the facility assessment that the completed in the district indicated that

there were \$42.5 million worth of repairs that were listed for all of the buildings in the district. In a normal budget year, the district moves \$300,000 into the building maintenance fund for repairs. This year that did not happen because we were in a tight budget. He felt that as more residential land is developed around the city, we would be seeing more growth and felt the tax would be a help in maintaining the building needs in the district.

There was a discussion held around the construction excise tax and what it would entail.

Business Director William Lewis asked for a straw poll from the board members as to whether the district should move forward with working with the City to create a construction excise tax for new construction. Chair Oliver, Vice Chair Martin, Member Borden and Member Gestrin indicated they were in favor of moving forward with the construction excise tax. Member Tammy Schilling was not in favor of moving forward with the construction excise tax.

William Lewis asked if one of the board members would like to be a part of communicating with the city. Chair Oliver and Vice Chair Martin and Member Schilling were all willing to be a part of the process.

13. COMMUNICATION

A. Board

Vice Chair Martin mentioned that the newsletter at the high school is fantastic. He feels that Wendy Eilers is doing a great job with it, with all of the information being in one place and easily accessible.

B. Superintendent

Superintendent Yates said that he will have the high school come in for the next board meeting and give a presentation regarding grades. He also shared that he had an email from a substitute teacher that has worked at the high school and didn't want to go back, who now has been back there and feels that things are going very well there.

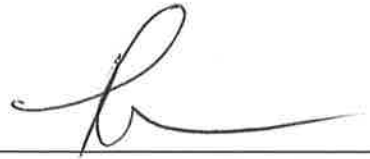
14. AUDIENCE COMMENTS

Audience member Jim Justus came forward to address the Board regarding having volunteers from veterans' groups to work at the schools and provide protection. He has talked to several organizations that do that type of training and some of them have agreed to do the training either free or for a substantial reduction in fees that are charged.

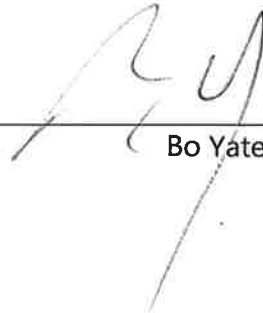
When he talked to the Board last time, he did not get a response, either negative or affirmative. He would like to know if the Board would consider something like this for security at the schools. He would like to know if they are interested in talking about it and he is willing to start the process again.

15. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:09 PM.



Tom Oliver, Chair



Bo Yates, Superintendent